

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: 12/1/2023
Meeting Date: 01/22/2024
Submitted By: Steve Watson
Department: County Auditor
Signature of Elected Official/Department Head:

Court Decision:
This section to be completed by County Judge's Office



January 22, 2024

Description:
Acknowledge and Approve the Audit Report for FY23 Q4 Hamm Creek Park

(May attach additional sheets if necessary)

Person to Present: Steve Watson
(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL
(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: N/A minutes

Session Requested: (check one)
 Action Item Consent Workshop Executive Other _____

Check All Departments That Have Been Notified:
 County Attorney IT Purchasing Auditor
 Personnel Public Works Facilities Management

Other Department/Official (list) Commissioner Precinct One

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**



JOHNSON COUNTY AUDITOR
JOHNSON COUNTY COURTHOUSE
#2 N. MAIN
CLEBURNE, TEXAS 76033
Telephone (817) 556-6305 - Fax (817) 556-6075

Filed For Record 4:37 PM

JAN 22 2024

April Long
County Clerk, Johnson County Texas
BY April Long DEPUTY

Jennifer R. Lyon
First Assistant County Auditor

Steven E. Watson
County Auditor

November 27, 2023

The Honorable Rick Bailey
Commissioner Precinct One
Johnson County
3400 FM 1434
Cleburne, Texas 76033

RE: Auditor's Report-Hamm Creek July-September 2023

Dear Commissioner Bailey,

Summary

In accordance with Chapter 115 of the Local Government Code, on November 12th, 2023 we completed the regular quarterly audit procedures for Hamm Creek Park for the time period July-September 2023.

Background

Hamm Creek Park is responsible for the care and safekeeping of the park and its records for Johnson County. The staff manages and maintains the records for all park fees, distributing park passes for the day, weekend, or annual use. There are RV hookups, tent spaces and day recreation areas with picnic shelters, playgrounds, clean restrooms and other amenities available.

Scope

Our review was limited to the examination of the Park's bank statements, and supporting documents for this period.

Objective

To accomplish this audit, we examined the collateral documents and ensured they were current, met statutory minimums, and were properly recorded. We verified funds collected on the Innoprise report matched the monthly receipt log of fees received for all corresponding passes.

Findings

There were no exceptions that would lead us to conclude that the balances and collections of the office for this period were not, in all material respects, appropriately charged, remitted and reported.

Thank you and your staff for your courtesy and cooperation shown during this audit.

Sincerely,



Steve Watson
Johnson County Auditor

cc: Sherron Beard, Internal Auditor
cc: Kathy Rice, Audit Manager

Fwd: FY23 Q4 Hamm Creek Park Audit Letter Draft

Steven Watson <swatson@johnsoncountytexas.org>

Tue 02-Jan-24 2:02 PM

To: Kathy Rice <krice@johnsoncountytexas.org>

SW

From: Rick Bailey <rickb@johnsoncountytexas.org>

Sent: Tuesday, January 2, 2024 2:01:27 PM

To: Steven Watson <swatson@johnsoncountytexas.org>

Subject: Re: FY23 Q4 Hamm Creek Park Audit Letter Draft

Everything looks good, let's put it on the 22nd Commissioners Court.

Thank you,
Rick Bailey

From: Steven Watson <swatson@johnsoncountytexas.org>

Sent: Tuesday, January 2, 2024 12:52 PM

To: Rick Bailey <rickb@johnsoncountytexas.org>

Subject: FW: FY23 Q4 Hamm Creek Park Audit Letter Draft

Rick:

Attached is a draft of a letter regarding your most recent audit. I sent a memo in April of 2023 highlighting the new process that I would have for this, which includes sending a draft for your review. When we agree on the draft, you may offer a written response to include when this goes to commissioners court. Please let me know if you have any questions!

SW

From: Kathy Rice <krice@johnsoncountytexas.org>

Sent: Thursday, December 7, 2023 9:58 AM

To: Steven Watson <swatson@johnsoncountytexas.org>

Subject: FY23 Q4 Hamm Creek Park Audit Letter Draft

Steve,

Attached is the approved draft of the audit letter for Hamm Creek Park.

Thank you,

Kathy Rice

Audit Manager

Johnson County Auditor's Office

817-556-6953 x1618

KRice@JohnsonCountyTX.org